

KENTUCKY REAL ESTATE COMMISSION

10200 Linn Station Road Suite 201

Louisville, KY 40223

Phone: 502-429-7250 or 888-373-3300 Fax: 502-429-7246

Website: www.krec.ky.gov**Multiple Office Request**

The fee to open a multiple office (using a firm name that is different from the current company) is \$10. Please make check payable to KREC. Cash and credit/debit cards are not accepted. If you have licensees that will be affiliating with the new multiple office, follow the procedure for transferring a license, document #200.

Please print legibly:_____
Principal Broker's Name_____
Company Name_____
Street Address_____
City_____
State_____
Zip Code_____
Telephone Number_____
E-mail address**Please Circle one:** This firm is a: sole proprietorship corporation partnership LLC Business Trust

If you circled corporation, partnership, Limited Liability Company or business trust, you MUST include a copy of your "**Certificate of Existence**" from the Kentucky Secretary of State's Office. You may contact the Secretary of State at 502-564-3490 or www.sos.ky.gov.

If you circled sole proprietorship and you are using a name other than your proper name, you MUST include a copy of your Registration from the County Clerk's Office where you are a resident. County clerk information can be found at <http://elect.ky.gov/countyclerks.htm>.

If you circled sole proprietorship and you are using your proper name, you do not need to register with the Secretary of State's Office or the County Clerk's Office.

You should consult with an attorney about the appropriate legal entity for your brokerage. The Commission cannot give you advice on what legal entity to establish for your brokerage.

Please check one: (Not applicable to offices located outside Kentucky)

o This office is located in an incorporated area of _____.

County

o This office is located within the city limits of _____.

City_____
Principal Broker's Signature_____
Date

Multiple offices are required to maintain a separate escrow account.

ESCROW ACCOUNT VERIFICATION

(Must be completed by the Kentucky bank handling the account.)

Bank Name_____
Firm Name and Account Number_____
Bank Address (Must be in Kentucky)_____
City_____
State_____
Zip Code_____
Bank Official's Title_____
Bank Official's Signature